

**North Dakota Library Coordinating Council (NDLCC)
Regular Quarterly Meeting January 18, 2019
North Dakota State Library Zoom Meeting
Bismarck, North Dakota**

Call to order: Chair Seil called the meeting to order at 10:00 AM.

Council Members Present: Mary Soucie, Chair Michele Seil, Carmen Redding, David Gray, Jason Matthews, Stephanie Kom, Tim Dirks, Patricia Caldwell, Susie Sharp, and Tammy Oltz.

Council Members Not Present: Mark Holman,

Others Present: Cynthia Clairmont-Schmidt, Assistant State Librarian; Trevor Martinson, NDSL Library Development Specialist

Review of Agenda: Chair Seil asked for any additions or corrections to the agenda. There were none.

Approval of the October 11, 2018 Meeting Minutes: Chair Seil asked for any additions or corrections to the minutes. Dirks moved and Mathews seconded, that the minutes be adopted as presented. Motion carried by unanimous voice vote.

State Library Report: Soucie asked if there were any questions regarding the report. There were none.

Old or New Business:

- a. **Standards for Public Libraries Discussion:** Redding asked why there was a drop from 2017 to 2019 in compliance. Eric responded via phone call that it was due to budget and formulas which have been addressed in the new draft standards. The continuing discussion included: the need to have a bachelor's degree or allowing experience to be substituted for a degree; number of programs offered at different levels; friends groups; and the need to have developing standards that are attainable by every public library. Martinson said he would include all of the recommendations into an updated draft and send it to the council for their review. Soucie asked if a draft should also be sent to public libraries for comments at that time. The council's general consensus was yes.
- b. **Revising Library Vision 2020:** A Council member brought up the question of why a date in the title is necessary. The Council will review dropping the year from the name of all future Library Vision documents. A discussion included what process to use to revise LV 2020 – using focus groups as in the past? Sharp supported statewide focus groups which would allow smaller libraries to participate and have a voice. It was suggested to have focus groups at the Summer Summits and NDLA, and possibly in Bismarck, Minot and Grand Forks; and have an 8 hour online survey after NDLA. An NDLCC committee was

recruited to organize and develop survey questions including Dirks, Gray, Matthews, Redding, Seil, and Soucie.

c. LV2020 Grants:

- **The computer grant:** A computer grant will be offered, applications due by February 28, 2019, which will require all purchased computers to have a current operating system with priority given to older operating systems; \$36,000 is available to be awarded. If there is money left, bar code scanners will be purchased for use by public libraries at the direction of NDSL IT staff.
- **Library partnerships grant:** Kom suggested that these include newspapers and digital services with public, school and academics to apply. The next round of grants would be available in August 2019 and due September 30, 2019. Oltz suggested a digitization grant. Dirks suggested a collection development grant, open in format with no eBooks, with a maximum of \$2,000 and a 10% match. Consensus was to hold off on WorldCat grants for this round, and possibly offer them next round under an ODIN category. A larger philosophical discussion needs to occur regarding what resource sharing looks like for the future.
- **Grant writing training:** It was discussed to create a panel to attend NDLA and go through the grant applications and highlight what the council is looking for and what the questions mean. Panel volunteers include Sharp, Redding, Oltz, Dirks, with Mary as the moderator.

Announcements:

- a. **Upcoming meetings:** Council will meet the first week in March to approve computer grants. There will be a meeting on May 29 using ZOOM to discuss grant guidelines, applications, the rubric, and evaluations.

Meeting adjourned: The meeting adjourned at 12:45 pm.