

**North Dakota Library Coordinating Council (NDLCC)
Regular Quarterly Meeting March 15, 2018
Via ZOOM at the North Dakota State Library, Bismarck, ND**

Call to order: Chair Seil called the meeting to order at 10:00 AM.

Council Members Present: Ted Smith, Mary J. Soucie, Chair Michele Seil, Tim Dirks, Susie Sharp, Carmen Redding, Jason Matthews, Stephanie Kom, Beth Reitan, David Gray (Seil, Dirks, Sharp, Reitan, and Gray participated via ZOOM)

Council Members Not Present: None

Others Present: Cynthia Clairmont-Schmidt, Assistant State Librarian; Cheryl Pollert, North Dakota State Library Recorder

Welcome: The meeting was called to order by Chair Seil since Council member and former Chair Stephen Banister is no longer a member of the North Dakota Library Coordinating Council; Vice Chair Seil became Chair Seil.

Review of Agenda: Chair Seil asked for any additions or corrections to the agenda. With no additions or corrections and unanimous voice approval of the Council members, the Agenda was adopted.

Approval of the November 9, 2017 Meeting Minutes: Chair Seil asked for any additions or corrections to the minutes. Matthews moved, seconded by Dirks, that the minutes be adopted as presented. Motion carried by unanimous voice vote.

State Library Report: A State Library report was submitted by Soucie in the information packet sent to Council members prior to the meeting. Soucie asked if there were any questions regarding the report. There were no questions.

Old or New Business:

- a. Election of Officers: Nominations were opened for the office of Council Chair. Dirks moved that Seil be nominated for Chair and Sharp for Vice Chair, which was seconded by Matthews. Seil and Sharp agreed with their being nominated. There were no further nominations for the office of Chair and Vice Chair so Smith moved that nominations cease, seconded by Dirks. Motion carried by unanimous voice vote. Vice Chair Sharp's membership will be dependent on her being re-appointed to office by the Governor.
- b. Databases: Library Development Specialist Eric Stroshane from NDSL shared his report of LibraryDatabaseROI-2017 with the Council. The

Return on Investment document showed that vendors pricing for renewal fluctuated some but is pretty consistent with the exception of Tutor.ND. Tutor.ND is considered to be close enough in acceptable cost range this year but may be on the re-evaluate list next year. The NDSL is recommending no changes to databases this year. Sharp asked how RBdigital is doing since beginning its subscription in July 2017 with the State Library. Kristen Northrup is tracking its usage and it will be promoted at the State Library booth at the ND State Fair in July along with Tutor.

c. LV2020 Grant Categories:

- The State Library shared a document that showed the last ten years of grants awarded, dates given, grant categories, and amounts paid out.
- Partnership Grant; this grant will have a \$2,500 limit plus a 10% match.
- WorldCat Grant
- ND Collection Development Grant will have a \$1,000 limit with a 10% match; will be about North Dakota in setting, by subject, or by ND author. A title list will not be required.
- Router Grant. The Router Grant will be specific type per Ryan Kroh of the State Library's IT Department. Cost of the router award is approximately \$500 for the equipment and would be the last router a library would need. Ryan would prepare a list of libraries that would most benefit from this type of router. The grant would be the short form type with the State Library purchasing them and then installing them in those libraries awarded one. Council member Dirks wants the grant to be very clear as to what the router is intended and not misleading in any way. This grant would have a limit to award \$20,000.00 in total.
- The State Library will develop the grant applications for the next meeting for Council review and approval.

Announcements:

Next meeting date and time: The next meeting will be in the McClean-Mercer area with site visits on May 17, 2018. Council members would like to meet in the morning with site visits in the afternoon of the 17th. Hotel accommodations for those needing a room will be set up for May 16th after locations are verified. The July, August, September quarterly meeting will be held in the Bowman region.

Meeting Adjourned: The meeting was adjourned at 10:45 AM.