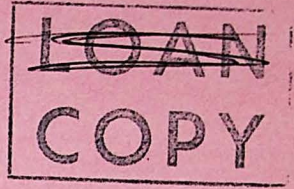


431-82-0022

NORTH DAKOTA  
STATE DEPOSITORY  
DOCUMENT

North Dakota State Library  
Bismarck, N. D. 58505

STATE OF



S T A T E L I B R A R Y ON MICROFICHE

NORTH DAKOTA

SIXTH  
BIENNIAL REPORT

TO  
THE  
GOVERNOR



PERIOD OF REPORT  
July 1, 1979 to June 30, 1981



The State Library is supported by a biennial appropriation from the State Legislature, and is a division of the Office of Director of Institutions. The library was established in 1907 and currently operates under Chapter 54-24 of the North Dakota Century Code.

The State Library is maintained to serve all of the state's residents in cooperation with local libraries in order that a full range of library resources is readily available to everyone. Emphasis is placed upon library resources which are specialized, infrequently used, often expensive, and generally not readily available elsewhere in the state.

54-24-03. POWERS AND DUTIES OF STATE LIBRARIAN.) The state librarian shall:

1. Make rules and regulations according to which the business of the state library shall be done.
2. Provide and care for all books and library materials in all collections of the state library, general, reference, and special, and make all rules regarding the loaning and returning of library materials.
3. Employ qualified library personnel to care for all library procedures.
4. Make library materials available to libraries throughout the state, to individuals connected with departments of state, and to citizens of North Dakota who do not have adequate library facilities, under the rules and regulations of the state library.
5. Promote and assist by counsel and encouragement the formation of libraries and the improvement of those already established, in keeping with state and national standards, and be available to librarians and trustees of libraries in the state for assistance in organization, maintenance, or administration of the libraries.
6. Coordinate the efforts of librarianship throughout the state, advising and assisting the extension of qualified public libraries into centers of county or regional (multicounty) libraries.
7. Compile statistics of the free public libraries of North Dakota and their larger counterparts of county and regional libraries, and of the work done at the state library, and make a full biennial report to the state director of institutions and the governor.
8. Collect, maintain, and make available a reference and reading collection of books, slides, films and other graphic materials such as will supplement and support the needs of all libraries in the state, either by direct loan or by consultation, and such as will form a reference source for the officers of the state in the performance of their duties.
9. Collect and maintain a collection of the publications of the departments and agencies of state government, including the enacted laws of this state, current session laws and journals.
10. Conduct, or arrange to have conducted, research into the conditions of library service in the state, and produce written plans for the development and betterment of such service.
11. Compile, or arrange to have compiled, union lists of resources of libraries throughout the state, and make such lists available for consultation.
12. Establish levels of certification for librarians of the state such as will meet the standards recommended by the American Library Association.

## REPORT

The purpose of the State Library is to insure equal access to information for all citizens of North Dakota, whether they are nine or ninety-eight, disabled, a farmer at Zap or an employee of Job Service. To do this, the State Library not only serves people directly, but makes every effort to help libraries develop at the local level and serves as a coordinating agent for statewide library services.

In order to develop quality library service for the citizens of North Dakota, the State Library works with institutional, public and academic libraries to improve information services in these libraries, helps plan continuing education experiences for librarians and conducts research to support the plans for future projects of libraries in North Dakota.

To help plan library development in North Dakota, the Governor's Advisory Council on Libraries, made up of both librarians and citizens, is appointed each year to advise the State Librarian and the Director of Institutions of the information needs in North Dakota.

The State Library is also a resource library for school, public, academic and special libraries. As a resource center, the State Library provides special materials such as filmstrips for children's programs in school and public libraries, large print books for persons with visual problems, and books that are too specialized or expensive for public and school libraries to purchase. All of these materials are also available to walk-in patrons and persons who do not live in a community with a library. Since the State Library is the primary information source for state agencies, the book, cassette, and journal collections try to reflect the professional needs and interests of persons working for the State of North Dakota.

The key role of the State Library is coordinator of a statewide interlibrary loan service. To that end the State Library maintains a record of the books and magazines of all the academic and major public libraries. Thus, if a public library does not have a particular book, the request is sent to the State Library. If a staff member at the State Library cannot find the book in the State Library's collection or in any of the collections of other North Dakota libraries, the request is sent out-of-state. An agreement is signed by the Director of Institutions and the Minnesota Board of Higher Education for this service.

### LIBRARY LEGISLATION (July 1, 1979-June 30, 1981)

State Aid to Public Libraries - State Aid to Public Libraries became effective July 1, 1979. In the 1979-1981 biennium these grants to public libraries have been used to purchase more books and materials, extend hours of operation of local libraries and provide more children and adult programming. The 1981 Legislature added an additional \$100,000 to the 1979 appropriation of 1 million dollars.

In the 1981 Legislature the State Aid to Public Libraries bill was amended

## REPORT (2)

to clear up some of the problems of administering the State Aid Bill. Primarily, HB-1551 amendment, sponsored by Representative Unhjem, specifies that the money will be granted to a library based on the governing body's mill levy support rather than the dollar amount that a mill brings in in a given year. HB-1551 also specified guidelines for local units of government to form joint library boards. This was done to formalize arrangements some of the libraries had been following for years. Five joint library boards were formed before July 1, 1981 as a result of this legislation. They are: Williston and Williams County, the McLean-Mercer Library, the South Central Library, Valley City and Barnes County, and the Carnegie Bookmobile County in Grafton.

Blind and Physically Handicapped - North Dakota continues to contract with the South Dakota State Library for library service to the Blind and Physically Handicapped. During the 1979-1981 biennium, a survey was taken at the request of users of the South Dakota service. The survey revealed that while there are some problems with the service from South Dakota, the larger issue was that North Dakota is not serving nearly the number of people that are qualified for books for the Blind and Physically Handicapped. In order to advertise the service to people who are qualified and to work out the problems with the South Dakota State Library, a half-time person was approved by the 1981 Executive Budget and the Legislature.

State Funding for Educational Information Center - The Educational Information Center (EIC) was started in the 1977-79 biennium with federal funds. In the year and a half of operation it has distributed educational materials on North Dakota colleges to high schools and started a TAPE program whereby a person could call a toll-free number to the TAPE Center at the North Dakota State University and listen to one of eighty-five tapes on different educational opportunities in North Dakota. The 1981 Legislature allowed \$7,000 to go into the EIC budget if the federal government continued to fund the program.

Public Access to State Documents - Representative Janet Wentz sponsored a bill to amend the North Dakota Century Code Section 28-32-03.2 to give all state depository libraries (UND, NDSU, Minot State, Dickinson State, State Library and State Historical Society) copies of the North Dakota Administrative Code at no cost.

Liberty Memorial Building - The 1981 Legislature approved a 1.5 million dollar appropriation to renovate the Liberty Memorial Building for the use of the State Library. The move is scheduled for June, 1982 and will give the State Library much needed space for reader services, meeting room use for state agencies and additional office space. The new location on the Capitol grounds will also make the State Library much more accessible to people who work in state agencies.

### LIBRARY DEVELOPMENT IN 1979-1981 BIENNIUM

Two trends have emerged in the 1979-1981 biennium that have increased the development of library cooperation: one is that the Governor's Advisory Council on Libraries has taken an active role in planning interlibrary cooperation among all types of libraries and worked extensively to improve library service

in institutions; the other is that the State Library and the North Dakota Library Association have begun merging their efforts in continuing education for librarians.

Interlibrary Cooperation - The Governor's Advisory Council on Libraries initiated a project in the northeast quadrant of North Dakota that draws together librarians from school, public, academic and special libraries. Their current projects include a directory of local resources and a bibliography of special collections of books and audio-visual materials in the participating libraries. Future projects may include: cooperative purchasing of books and materials and cataloging.

Continuing Education for Librarians - The State Library consultants and the Governor's Advisory Council on Libraries have been active in initiating or continuing education activities in the 1979-1981 biennium. The Governor's Advisory Council on Libraries sponsored an interlibrary cooperation workshop in 1979 to which librarians came to hear nationally-known speakers.

The State Library Planning Division and the North Dakota Library Association have cooperated in several continuing education projects. The State Library was awarded grants from the North Dakota Committee on Humanities and Public Issues to bring the Newbery and Caldecott winners and a Health Science workshop to the 1980 North Dakota Library Association annual convention. 1980 and 1981 were the first years that the State Library and the North Dakota Library Association merged their spring workshops for public librarians which not only saved on expenses, but increased attendance because the same workshop was held in two locations in the state rather than one in Bismarck. The Tuition Reimbursement Program for Librarians, begun in the 1977-1979 biennium, has continued to be a success with many librarians enrolling in courses during the 1979-1980 biennium.

Education Programs in Public Libraries - State Library consultants have been active in this biennium in stimulating the growth of children and adult programming in public libraries. Educational Telephone Network (ETN) was placed in seven public libraries during the last biennium and it continues to be used by professional groups to conduct meetings and workshops. Through a grant from the North Dakota Committee on Humanities and Public Issues, an exhibit and program on Einstein was given in twelve libraries throughout the state. Summer reading program themes, packets and publicity ideas were made available to public libraries for the summers 1980 and 1981.

Library Service to State Institutions - The Governor's Advisory Council on Libraries took an active role in improving library service to North Dakota's institutions during this biennium. An extensive survey of resident and faculty attitudes toward libraries as well as collections in the institutions was taken. The Council made the recommendations for the grants that the State Library gave to institutions during both years. Also, the Council conducted the first workshop for institutional librarians and education directors in June, 1981.

## LIBRARY SERVICES

MINITEX and OCLC - The use of MINITEX continues to be an important aspect of providing information to North Dakotans. The total number of books in North Dakota is approximately 800,000, which makes access to the additional 6 million volumes in Minnesota and South Dakota a necessity.

## REPORT (4)

Plans were made during the 1979-1981 biennium for five additional colleges to go on-line with OCLC. This will make it easier for interlibrary loan, cooperative collection development, etc.

### LIBRARY SERVICES

Circulation, Interlibrary Loan and Reference Activity - The State Library reference staff takes pride in answering all requests within twenty-four hours of receiving it (unless the person needs it sooner). Requests are received through the mail, teletype, In-wats telephone line (which is available to public libraries) and telephone and walk-in requests from state agency people. During the 1979-1981 biennium the staff handled an average of 211 requests per day, which is an increase of 25 per day over the previous biennium.

Census Data Center - In the fall of 1979 plans were made to create a Census Data Center in North Dakota to insure North Dakotan's easy access to U.S. Census materials. The Census Data "Center" is actually four agencies - the Planning Division of the Federal Aid Coordinator's Office, the State Library, the Geography Department of the University of North Dakota and the Agricultural Extension Department of the North Dakota State University. The State Library's role in the "Center" is to house paper copies of all Census material from all states and to be a clearinghouse for requests that need to be answered from UND and NDSU.

White House Conference on Libraries, November, 1979 - Six people from North Dakota were selected by the Governor's Conference on Libraries to attend the White House Conference on Libraries held in Washington, D.C. in November, 1979. Delegates were: Boyd Wright, Grand Forks; Diane Duty, Cando; Jackie Mundy, Minot; Peg Warren, Williston; Joanne Pahlmeyer, Regent; Judy Vogelsang, Dickinson; Hazel Doan, McKenzie; and Gloria Dohman, Wahpeton.

The delegation from North Dakota was disappointed that metropolis libraries received more attention than providing information service to rural areas. However, whether as a result of the White House Conference or not, the Library Services and Construction Act was renewed in the Spring of 1981.

North Dakota Library Association and other library groups have worked extensively on the resolutions made at the Governor's Conference on Libraries held in Bismarck in 1978. Most delegates felt that while the White House Conference was a good learning experience, the North Dakota Conference was much more applicable to the problems of North Dakota. A further suggestion of the delegates was that in the future funds be provided for follow-up activities of citizen groups for both State House and White House Conferences.

### FUTURE DIRECTIONS

The decade of the Eighties will be a challenging one for the State Library. The information needs of all citizens - whether a state government employee or a rancher in Bowman - have increased. The need for immediate information or expensive library materials has grown in all parts of the state. Concurrently, commercial concerns have discovered that information can be packaged and sold. If access to unbiased information is to continue, libraries across the country

will have to be open to new ways of distributing materials to their clientele. The challenge of providing accurate, unbiased information to the public in the face of rising costs of materials is one that all libraries are encountering. The problem is not insoluble, and in North Dakota insisting on quality information services has been a rallying point for both the State Library and the North Dakota Library Association.

One of the most positive events of the coming years will be the move of the State Library to the Capitol Grounds in June, 1982. One of our primary clientele is state government employees, yet in the past it has been estimated that only ten percent of the State Library's time has been spent working on their information needs. Several features of the remodeling of the Liberty Memorial Building were made to attract state agencies to the State Library. The ground floor is being made into an attractive area for employees to conduct extended research or preview films, cassettes and filmstrips. The top floor of the building will have four meeting rooms (two with group audio-visual capability) for the use of state agencies. Just being in such close proximity to the Capitol Building will help State Library staff make contact with state agencies and heighten the visibility of State Library services.

In order to prepare for the future, both in terms of internal operations and in relation to other libraries in North Dakota, the State Library has begun a program of analyzing exactly what the agency does and for whom. The questions to be answered include: How many people from the Bismarck-Mandan area who do not work for state government are being served by the State Library? Are there public libraries in the communities of the schools the State Library is serving? What percentage of the individuals the State Library serves by mail have library service in their communities? Which state agencies is the State Library serving most frequently? Why aren't other state agencies using the State Library? What kinds of information do state agencies ask of the State Library? Also, what kind of information do public, school and academic libraries most frequently need?

In the area of internal operations, the State Library is in the process of finding out how much staff time is spent maintaining the State Library's card catalog, the state's union card catalog, reference, circulation, and book processing.

Providing high quality library service to North Dakotans can best be done in the Eighties through cooperation and networking with other libraries both within North Dakota and in surrounding states. In a day when the money available to libraries is uncertain, it behooves libraries of all types to cooperate in tangible ways - resource sharing, cooperation, acquisitions and automation. Plans are now underway for the State Library to continue to form closer working ties with the North Dakota Library Association to provide continuing education opportunities to North Dakota librarians, improve rural library service, and plan for statewide technological development in libraries.

STATE LIBRARY STAFF

The North Dakota State Library has 21.65 Full-time-equivalent positions authorized by the State Legislature and 2.0 Full-time-equivalent positions authorized by the Emergency Commission. The persons serving in these positions during the 1979-1981 biennium are as follows:

<u>POSITION</u>	<u>NAME</u>	<u>CLASSIFICATION</u>	<u>F.T.E. %</u>
1.	Ruth E. Mahan	Library Director II	100
	Richard J. Wolfert		
2.	Cynthia C. Larson	Administrative Officer III	100
	David Clark		
	Robert P. Meidinger		
3.	Darrell K. McNamara	Librarian III	100
	Evelyn I. Connor		
4.	Mary M. Ryan	Librarian II	100
5.	Elizabeth A. Sprynczynatyk	Librarian I	100
6.	Mary A. Braaten	Librarian II	100
	Ruth E. Mahan		
	Jerry E. Kelly		
7.	Shirley M. Ziegler	Secretary III	100
8.	Elaine K. DeBilzan	Library Technician	100
9.	Helen M. Wike	Library Technician	100
	Linda J. Antil		
	Diane J. Kadmas		
10.	Thelma M. Buchert	Library Technician	100
11.	Beverly A. Carlson	Library Technician	100
12.	Mildred G. Johnson	Library Technician	100
13.	Susan R. Freier	Library Technician	100
14.	Cheryl J. Thompson	Clerk II	100
	Marilyn N. Neidhardt		
	Linda J. Antil		
15.	Mary L. Norton	Clerk I	100
16.	Susan J. Griffin	Library Technician	100
	Mildred S. Nelson		
17.	Marie A. Vogel	Clerk I	100
	Helen M. Wike		
	Lorie J. Hoffman		
	Linda J. Bodvig		
18.	Mary A. Braaten	Librarian II	100
	Ruth E. Mahan		
19.	Jeffrey R. Fox	Librarian III	100
20.	Alice R. Dewald	Account Clerk	83
21.	Herbert R. Miller	Maintenance Worker I	32
22.	Becky L. Schmidt	Clerk-typist II	50
	Pam J. Mardian		
	Renaë Gall		
	Phyllis A. Jacobs		
23.	Patricia L. Sandness	Library Associate	50
	Joy A. VanOrnum		
24.	Patricia J. Gerboth	Library Associate	50
25.	Cynthia F. Bates	Librarian III	100
26.	Renaë Gall	Library Technician	100
	Verena Schauer		



STATE LIBRARY STAFF (cont.)

In addition to the full-time staff, the North Dakota State Library also employed the following temporary employees:

TEMPORARY POSITIONS

<u>POSITION</u>	<u>NAME</u>
1.	David I. Angell
2.	Aldene D. Barnard
3.	Sheila Bartholomew
4.	Gloria J. Bauer
5.	Kathy K. Clark
6.	Susan K. Diede
7.	Steven P. Fricke
8.	Karla K. Gehring
9.	Norman R. Hastings
10.	Ricky A. Heidt
11.	Mara Hoffman
12.	Jeanette Holsti
13.	Debbie D. Johnson
14.	Kari D. Keller
15.	Alice Z. Miller
16.	Robin G. Moug
17.	Bonnie L. Neumiller
18.	Hazel A. Peterson
19.	Diane K. Pudwill
20.	Verena S. Schauer
21.	Karen Schock
22.	Karolyn Wilson
23.	Eugene M. Wohlsdorf

STATE LIBRARY COLLECTION

	ADDED		WITHDRAWN		Total Collection As Of <u>6/30/81</u>
	<u>1980</u>	<u>1981</u>	<u>1980</u>	<u>1981</u>	
Adult Information Books	4,648	5,488	877	220	71,433
Adult Fiction Books	309	572	142	204	8,130
Juvenile Books	321	8	-0-	-0-	1,317
Audio Tape Cassettes	412	326	13	18	13,574
Phonotapes	-0-	-0-	-0-	-0-	8
Video Tape Cassettes	119	73	-0-	-0-	250
8mm Films	6	7	6	9	1,197
Slides	-0-	16	-0-	-0-	16
16mm Films	-0-	7	-0-	-0-	40
Filmstrips	81	31	4	12	2,404
Microfilm Reels	5	11	-0-	-0-	1,806
Microfiche Cards	529	169	-0-	-0-	6,208
State Documents	1,463	2,284	-0-	-0-	19,105
Governmental Affairs	-0-	-0-	-0-	-0-	1,741
Pamphlets & Clippings	1,805	2,334	2,091	455	13,363
<hr/>					
TOTAL	9,698	11,326	3,133	918	140,592

LOAN OF STATE LIBRARY MATERIALS

\* Table I \*

	<u>1981</u>	<u>1980</u>	<u>1979</u>	<u>1978</u>
Adult Books	47,014	48,733	47,996	42,947
Traveling Library Books	347	678	1,168	2,073
Juvenile Books	3,819	3,298	4,838	3,838
Audio Tape Cassettes	21,133	21,193	24,060	22,769
Films	1,915	2,541	2,677	2,837
Filmstrips	19,615	19,776	21,645	20,095
Other Audio Visual	4,493	2,796	931	626
Other Printed	11,591	11,501	11,174	11,989
<b>TOTAL</b>	<u>109,927</u>	<u>110,516</u>	<u>114,489</u>	<u>107,174</u>

\* Table II \*

Individuals	56,500	59,064	64,351	58,602
School Libraries	28,199	27,699	24,535	21,783
Public Libraries	16,438	15,941	16,954	15,906
Academic/Special Libraries	3,265	2,610	1,922	2,559
State Departments & Institutions	4,940	4,524	5,559	6,251
Traveling Libraries	347	678	1,168	2,073
<b>TOTAL</b>	<u>109,689</u>	<u>110,516</u>	<u>114,489</u>	<u>107,174</u>

CIRCULATION REPORT

July 1, 1979 - June 30, 1980

CIRCULATION (Grand Total) ..... 109,838

TYPE OF LOAN

Books .....	52,031
Adult .....	48,733
Juvenile .....	3,298
Non-Book .....	57,807
Pamphlets .....	8,373
Cassettes .....	21,193
Filmstrips .....	19,776
Photocopies .....	3,128
Films .....	2,541
Other .....	2,796
Audiovisual .....	49,434

\*SPECIAL COLLECTIONS

	Requests	Books
Traveling Library	18	678

\*Not counted in above circulation

CIRCULATION TO:

	<u>Books</u>	<u>Non-Book</u>	<u>Total</u>
Individuals .....	33,363	25,701	59,064
Libraries (college) .....	1,256	1,354	2,610
Libraries (public) .....	7,648	8,293	15,941
Libraries (school) .....	6,573	21,126	27,699
State departments and institutions .....	3,191	1,333	4,524
TOTAL .....	52,031	57,807	109,838

POSTAGE: \$8,590.08

CIRCULATION REPORT

July 1, 1980 - June 30, 1981

CIRCULATION (Grand Total) ..... 109,449

TYPE OF LOAN

Books .....	50,833
Adult .....	47,014
Juvenile .....	3,819
Non-Book .....	58,616
Pamphlets .....	8,046
Cassettes .....	21,133
Filmstrips .....	19,615
Photocopies .....	3,545
Films .....	1,915
Other .....	4,493
Audiovisual .....	51,169

\*SPECIAL COLLECTIONS

	Requests	Books
Traveling Library	9	347

\*Not counted in above circulation

CIRCULATION TO:

	<u>Books</u>	<u>Non-Book</u>	<u>Total</u>
Individuals .....	31,313	25,186	56,500
Libraries (college) .....	1,250	2,024	3,265
Libraries (public) .....	8,052	8,386	16,438
Libraries (school) .....	6,633	21,566	28,199
State departments and institutions .....	3,293	1,356	4,940
TOTAL	50,541	58,518	109,342

POSTAGE:

EIC .....	\$ 2,074.77
Development & Planning .....	509.91
Library .....	<u>8,801.31</u>
TOTAL .....	\$11,385.99

NORTH DAKOTA NETWORK FOR KNOWLEDGE

Fiscal 1980 Report

LIBRARY	REQUESTS REC'D FROM	REQUESTS FILLED BY				TOTAL	REQUESTS NOT FILLED	REQ. FILLED BY LIBRARY
		STATE LIBRARY	WITHIN STATE	MINITEX	OTHER			
<u>Books:</u> MINITEX	216	119	74			193	23	1,331
BSL	1,328	88	976	154	103	1,321	7	11,107
B/C	123	40	27	17	1	85	38	136
EMC	197	61	52	10	12	135	62	278
BSF	51	22	17	2		41	10	36
DLC	47	25	16	1	1	43	4	11
DSC	270	64	60	66	18	208	62	175
NDS	832	97	137	3	8	245	587	731
UND	2,484	381	600	1	102	1,084	1,400	637
UNM	2	1	1			2		24
JC	235	65	69	16	11	161	74	131
MYS	230	61	77	57	4	199	31	66
MIS	253	44	93	73	14	224	29	263
VCS	150	63	35	18	4	120	30	286
WSS	189	44	67	46	11	168	21	421
WU	3	2	1			3		4
OUT OF STATE	93	70	1		3	74	19	445
Acad. Total for Bks	6,703	1,247	2,303	464	292	4,306	2,397	16,039
<u>Materials:</u> MINITEX	452	10	296		137	443	9	1,267
BSL	1,138	2	848	216	68	1,134	4	5,276
B/C	124	87	6	20	5	118	6	68
EMC	179	113	1	46		160	19	87
BSF	25	14	10			24	1	1
DLC	12	1	3	7		11	1	14
DSC	103	36	1	63		100	3	103
NDS	20	13	1	1		15	5	210
UND	56	45		2		47	9	247
UNM	1						1	54
JC	72	11		58		69	3	71
MYS	94	21	44	23		88	6	15
MIS	361	35	4	303		342	19	175
VCS	60	14	2	40		56	4	62
WSS	37	7	1	26		34	3	109
WU	6	4		2		6		
OUT OF STATE	58	42	3		2	47	11	293
Acad. Total for Materials	2,798	455	1,220	807	212	2,694	104	8,052

NORTH DAKOTA STATE LIBRARY REQUEST REPORT, Fiscal 1980 (cont.)

LIBRARY	REQUESTS REC'D FROM	REQUESTS FILLED BY				TOTAL	REQUESTS NOT FILLED	REQ. FILLED BY LIBRARY
		STATE LIBRARY	WITHIN STATE	MINITEX	OTHER			
Books:								
Griggs Co.	122	58	33	2		93	29	
Divide Co.	235	147	39			186	49	
DLP	459	277	72	30	11	390	69	55
Adams Co.	64	48	8			56	8	
Stutsman Co.	1	1				1		
Heart of Am.	293	183	40	8	4	235	58	
Kidder Co.	250	144	52		7	203	47	
VCP	246	125	54	10	4	193	53	29
Leach Pub.	299	191	54	1	4	250	49	
WFPL	162	116	26		3	145	17	
Class III Total	2,131	1,290	378	51	33	1,752	379	84
Materials:								
Griggs Co.	47	36	7			43	4	
Divide Co.	48	43	5			48		
DLP	119	90		2	2	94	25	10
Adams Co.	88	73	6			79	9	
Stutsman Co.	11	11				11		
Heart of Am.	47	34	3	1	3	41	6	
Kidder Co.	13	9	4			13		
VCP	25	22	1			23	2	3
Leach Pub.	77	67	2	1		70	7	
WFPL	12	11				11	1	
Class III Tot. Materials	487	396	28	4	5	433	54	13
Books -ONDPL	2,956	1,975	355	85	48	2,463	493	
Materials-ONDPL	1,383	831	71	333	22	1,257	126	
Class IV Total	4,339	2,806	426	418	70	3,720	619	
Books -Hi Schls	4,436	4,232	39	2	3	4,276	160	
Materials - Hi Schools	2,694	2,159	134		1	2,294	400	
Books - Elem.Schls.	184	166	5			171	13	
Materials - Elem.Schls.	1,200	987	3			990	210	
Pub.Sch.Total	8,514	7,544	181	2	4	7,731	783	
Page 1 Total	9,501	1,702	3,523	1,271	504	7,000	2,501	24,091
Page 2 Total	8,327	3,760	1,630	866	151	6,407	1,920	1,642
Page 3 Total	6,967	4,492	832	473	108	5,905	1,052	97
REPORT TOTAL	24,785	9,954	5,985	2,610	763	19,312	5,473	25,830

**NORTH DAKOTA NETWORK FOR KNOWLEDGE**

Fiscal 1980 Report

LIBRARY	REQUESTS REC'D FROM	REQUESTS FILLED BY				TOTAL	REQUESTS NOT FILLED	REQ. FILLED BY LIBRARY
		STATE LIBRARY	WITHIN STATE	MINITEX	OTHER			
<b>Books:</b>								
BP	939	246	249	283	18	796	143	555
FP	727	200	196	161	28	585	142	128
GCB	922	389	212	4	27	632	290	3
GP	316	89	100	50	11	250	66	312
MP	1,473	530	302	156	29	1,017	456	212
<b>Class I Total Books</b>	<b>4,377</b>	<b>1,454</b>	<b>1,059</b>	<b>654</b>	<b>113</b>	<b>3,280</b>	<b>1,097</b>	<b>1,210</b>
<b>Materials:</b>								
BP	66	21	7	32		60	6	82
FP	128	74	1	35		110	18	11
GCB	180	105	5	4	6	120	60	
GP	99	77				77	22	24
MP	267	136	1	48		185	82	14
<b>Class I Total Materials</b>	<b>740</b>	<b>413</b>	<b>14</b>	<b>119</b>	<b>6</b>	<b>552</b>	<b>188</b>	<b>131</b>
<b>Books:</b>								
DPL	186	86	45	6	4	141	45	53
SCA	209	107	50			157	52	
JP	390	183	93	11	12	299	91	107
MDP	695	461	108	37	4	610	85	84
WCL	61	28	14		1	43	18	
MCMR	337	180	85	3	5	273	64	
WJM	566	251	122	20	6	399	167	41
WPRL	83	43	17			60	23	
<b>Class II Total Books</b>	<b>2,527</b>	<b>1,339</b>	<b>534</b>	<b>77</b>	<b>32</b>	<b>1,982</b>	<b>545</b>	<b>285</b>
<b>Materials:</b>								
DPL	143	111	6	1		118	25	
SCA	67	65				65	2	
JP	115	96	1			97	18	3
MDP	25	15	2			17	8	
WCL	22	15	6			21	1	
MCMR	77	62	7			69	8	
WJM	223	184	1	15		200	23	13
WPRL	11	6				6	5	
<b>Class II Total Materials</b>	<b>683</b>	<b>554</b>	<b>23</b>	<b>16</b>		<b>593</b>	<b>90</b>	<b>16</b>
	<b>8,327</b>	<b>3,760</b>	<b>1,630</b>	<b>866</b>	<b>151</b>	<b>6,407</b>	<b>1,920</b>	<b>1,642</b>



NORTH DAKOTA NETWORK FOR KNOWLEDGE

Fiscal 1980 Report

NORTH DAKOTA STATE LIBRARY REQUESTS FOR  
INTERLIBRARY LOAN

	<u>BOOKS</u>	<u>MATERIALS</u>	<u>TOTAL</u>
Interlibrary Loan .....	23,317	9,954	33,271
Mail .....	4,529	455	4,984
Telephone .....	2,770	343	3,113
Walk-in .....	10,435	12	10,447
GRAND TOTAL .....	<u>41,051</u>	<u>10,764</u>	<u>51,815</u>

**NORTH DAKOTA NETWORK FOR KNOWLEDGE**

**Fiscal 1981 Report**

LIBRARY	REQUESTS REC'D FROM	REQUESTS FILLED BY					REQUESTS NOT FILLED	REQ. FILLED BY LIBRARY
		STATE LIBRARY	WITHIN STATE	MINITEX	OTHER	TOTAL		
<b>Books:</b> MINITEX	378	166	173		5	344	34	1,664
BSL	1,566	198	1,096	234	30	1,558	8	10,503
BJC	106	30	29	12	5	76	30	138
BMC	231	53	69	26	1	149	82	304
BSF	17	7	6	4		17		29
DLC	35	19	8			27	8	10
DSC	183	46	55	45		146	37	235
NDS	1,015	108	167	3	2	280	735	624
UND	2,112	419	496	4	17	936	1,176	892
UNM	6	4	2			6		39
JC	194	39	77	19		135	59	148
MYS	127	18	58	28		104	23	43
MIS	314	45	81	120	4	250	64	270
VCS	134	29	48	6	3	86	48	269
WSS	200	42	71	44	1	158	42	461
WU	16	9	7			16		1
OUT OF STATE	130	103	2		1	106	24	151
<b>Acad. Total for Bks</b>	<b>6,764</b>	<b>1,335</b>	<b>2,445</b>	<b>545</b>	<b>69</b>	<b>4,394</b>	<b>2,370</b>	<b>15,781</b>
<b>Materials:</b>								
MINITEX	533	65	418		15	498	35	1,401
BSL	1,043	98	682	215	47	1,042	1	5,740
BJC	91	49	1	30		80	11	48
BMC	254	116	33	79		228	26	89
BSF	5	3	2			5		4
DLC	3	1	2			3		2
DSC	96	19		74		93	2	63
NDS	67	45	2	2	5	54	13	229
UND	56	49	1	1		51	5	434
UNM								19
JC	101	24	2	74		100	1	64
MYS	34	6	3	20		29	5	16
MIS	426	99	2	310		411	15	105
VCS	63	31	1	28		60	3	51
WSS	51	10	2	37		49	2	89
WU	18	18				18		3
OUT OF STATE	67	49		1		50	17	339
<b>Acad. Total for Materials</b>	<b>2,907</b>	<b>682</b>	<b>1,151</b>	<b>871</b>	<b>67</b>	<b>2,771</b>	<b>136</b>	<b>8,657</b>
	9,671	2,017	3,596	1,416	136	7,165	2,506	24,438

**NORTH DAKOTA NETWORK FOR KNOWLEDGE**

Fiscal 1981 Report

LIBRARY	REQUESTS REC'D FROM	STATE LIBRARY	REQUESTS FILLED BY				TOTAL	REQUESTS NOT FILLED	REQ. FILLED BY LIBRARY
			WITHIN STATE	MINITEX	OTHER				
Books:									
BP	1,212	287	306	442	9	1,044	168	896	
FP	1,125	376	277	243	1	897	228	122	
GCB	967	394	248	15	9	666	301	1	
GP	425	144	116	54	7	321	104	335	
MP	1,298	429	315	132	3	879	419	320	
Class I Total Books	5,027	1,630	1,262	886	29	3,807	1,220	1,674	
Materials:									
BP	125	44	3	66		113	12	57	
FP	149	76	3	52		131	18	8	
GCB	249	155	1	23		179	70		
GP	111	101				101	10	7	
MP	281	111	2	81		194	87	8	
Class I Total Materials	915	487	9	222		718	197	80	
Books:									
DPL	233	135	54		1	190	43	36	
SCA	222	125	37	2	1	165	57		
JP	478	196	147	7	2	352	126	109	
MDP	713	349	145	51	5	550	163	163	
WCL	49	34	9			43	6		
MCMR	443	242	107	4	2	355	88		
WJM	663	291	169	31	6	497	166	69	
WPRL	31	22	7			29	2		
Class II Total Books	2,832	1,394	675	95	17	2,181	651	376	
Materials:									
DPL	81	64	3			67	14	2	
SCA	71	68	1			69	2		
JP	79	54	2			56	23	7	
MDP	124	97		5		102	22	2	
WCL	4	1				1	3		
MCMR	97	53	34	4		91	6		
WJM	150	106	2	25		133	17	2	
WPRL	11	7				7	4		
Class II Total Materials	617	450	42	34		526	91	13	
	9,391	3,961	1,988	1,237	46	7,232	2,159	2,230	

**NORTH DAKOTA NETWORK FOR KNOWLEDGE**

**Fiscal 1981 Report**

LIBRARY	REQUESTS REC'D FROM	REQUESTS FILLED BY				TOTAL	REQUESTS NOT FILLED	REQ. FILL BY LIBRARY
		STATE LIBRARY	WITHIN STATE	MINITEX	OTHER			
<b>Books:</b>								
Griggs Co.	149	80	23	4	2	109	40	
Divide Co.	229	119	44		2	165	64	
DLP	430	259	78	25	2	364	66	34
Adams Co.	86	60	11	3	1	75	11	
Stutsman Co.	1	1				1		
Heart of Am.	286	151	57	11	1	220	66	
Kidder Co.	236	154	55		1	210	26	
VCP	305	139	85	16	4	244	61	53
Leach Pub.	211	117	56	2	2	177	34	
WFPL	58	42	6			48	10	
Class III Total Books	1,991	1,122	415	61	15	1,613	378	87
<b>Materials:</b>								
Griggs Co.	43	39		1		40	3	
Divide Co.	50	44	1			45	5	
DLP	45	35		1		36	9	1
Adams Co.	73	56	9	1		66	7	
Stutsman Co.								
Heart of Am.	81	53	17		1	71	10	
Kidder Co.	51	45	5			50	1	
VCP	57	32	13	1		46	11	4
Leach Pub.	19	11	5			16	3	
WFPL	60	9	17	25		51	9	
Class III Tot. Materials	479	324	67	29	1	421	58	5
Books -ONDPL	3,797	2,596	493	66	13	3,167	630	
Materials-ONDPL	1,812	1,098	152	256	8	1,514	298	
Class IV Total	5,609	3,693	645	322	21	4,681	928	
Books-Hi Schools	3,384	3,066	80		1	3,147	237	
Materials- Hi Schools	2,540	2,084	79			2,163	377	
Books- Elem. Schools	257	151	47			198	59	
Materials- Elem. Schools	1,460	1,144				1,144	316	
Pub. School Total	7,641	6,445	206			6,652	989	
Page 1 Total	9,671	2,017	3,596	1,416	135	7,164	2,507	24,438
Page 2 Total	9,392	3,961	1,988	1,237	47	7,233	2,159	2,230
Page 3 Total	15,720	11,584	1,333	412	38	13,367	2,353	92
<b>REPORT TOTAL</b>	<b>34,783</b>	<b>17,562</b>	<b>6,917</b>	<b>3,065</b>	<b>220</b>	<b>27,764</b>	<b>7,019</b>	<b>26,760</b>

NORTH DAKOTA NETWORK FOR KNOWLEDGE

Fiscal 1981 Report

NORTH DAKOTA STATE LIBRARY REQUESTS FOR  
INTERLIBRARY LOAN

	<u>BOOKS</u>	<u>MATERIALS</u>	<u>TOTAL</u>
Interlibrary Loan .....	23,849	10,634	34,480
Mail .....	3,397	809	4,206
Telephone .....	3,862	945	4,807
Walk-in .....	10,660	150	10,810
GRAND TOTAL .....	<u>41,768</u>	<u>12,538</u>	<u>54,303</u>

NORTH DAKOTA STATE LIBRARY

Expenditures 7-1-77 to 6-30-79

	<u>Fiscal Year</u> 1980	<u>Fiscal Year</u> 1981	<u>Biennial</u> <u>Total</u>
SALARIES & WAGES (total)	\$ 342,594	\$ 398,108	
 <b>FEES &amp; SERVICES</b>			
Travel .....	26,386	21,065	
Utilities .....	8,056	7,803	
Rents .....	173,243	62,099	
Communications .....	22,192	33,617	
Repairs .....	715	746	
Data Processing .....	10,489	5,430	
Microfilm .....	828	482	
Professional Fees .....	2,643	1,930	
Research Projects .....	7,723	1,600	
Blind Services -S.D. ....	53,542	69,004	
MINITEX .....	20,650	16,949	
Insurance .....	960	1,135	
Professional Development ....	3,373	6,017	
Miscellaneous .....	3,988	5,204	
TOTAL .....	<u>\$234,788</u>	<u>\$233,081</u>	
 <b>SUPPLIES &amp; MATERIALS</b>			
Office - Library Supplies ..	13,687	11,658	
Printing .....	18,988	12,365	
Books .....	55,885	63,417	
Audio-visual .....	32,809	20,174	
Periodicals .....	6,437	9,415	
Microfilm .....	-0-	-0-	
Miscellaneous .....	1,982	3,016	
TOTAL .....	<u>\$129,788</u>	<u>\$120,045</u>	
 EQUIPMENT (total) .....	 10,408	 14,036	
GRANTS (total) .....	672,235	377,757	
 GRAND TOTAL .....	 <u>\$1,393,494</u>	 <u>\$1,143,027</u>	

NORTH DAKOTA STATE LIBRARY

Library Services & Construction Act Grants

<u>INSTITUTIONAL GRANTS</u>	<u>Fiscal Year</u> <u>1980</u>	<u>Fiscal Year</u> <u>1981</u>	<u>Biennial</u> <u>Total</u>
State Industrial School	\$ 3,944	\$ 9,100	\$13,044
Soldier's Home	450	-0-	450
School for the Deaf	6,500	6,000	12,500
Grafton State School	2,700	4,246	6,946
State Hospital	7,185	-0-	7,185
School for the Blind	4,217	5,650	9,867
<u>TOTAL INSTITUTIONAL GRANTS</u>	<u>\$24,996</u>	<u>\$24,996</u>	<u>\$49,992</u>

NORTH DAKOTA STATE LIBRARY

Department Status Report

ACCOUNT DESCRIPTION	PERCENT COL/EXP	ORIGINAL AMOUNT	ADJUSTED AMOUNT	EXPENDITURES		BIENNIUM TO DATE REV/EXP	APPROPRIATION BALANCE
				1981	1980		
Revenues	90	817,419	937,818	451,147.63	389,789.19	840,936.82	96,881.18
Transfer from 001	95	1,689,053	1,705,159	764,862.51	861,079.42	1,625,941.93	79,217.07
TOTAL ...		2,695,472	2,831,977	1,216,010.14	1,250,868.61	2,466,878.75	176,098.25

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APPROPRIATIONS  
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Salaries & Wages	94	688,415	786,354	398,108	342,594	740,702	45,652
Fees & Services	98	431,306	458,764	227,169	223,471	450,640	8,124
Central Data Processing	53	30,000	30,000	5,430	10,489	15,919	14,081
Central Microfilm	21	6,000	6,000	482	828	1,310	4,690
Supplies & Materials	91	274,251	284,559	120,045	129,788	249,833	34,726
Equipment	92	26,500	27,300	14,036	10,408	24,444	2,856
Grants	100	1,050,000	1,050,000	377,757	672,235	1,049,992	8
TOTAL ...	96	2,540,472	2,642,977	1,143,027	1,389,813	2,532,840	110,137

FUND CASH BALANCE ..... 32,652.12



NORTH DAKOTA STATE LIBRARY

Expenditures by Program 7-1-79 to 6-30-81

PROGRAM

BIENNIAL TOTAL

#620 - Business Office

Salaries & Wages (total) ..... \$ 92,129

Fees & Services

Travel .....	2,464
Utilities .....	1,584
Rent .....	11,144
Repairs .....	1,018
Data Processing .....	3
Professional Fees .....	0
Insurance .....	536
Professional Development .....	717
Miscellaneous .....	860

TOTAL ..... \$ 18,326

Supplies & Materials

Office - Library Supplies .....	902
Printing .....	138
Fuel, Oil, Vehicle Repair Parts .....	4,436
Miscellaneous .....	60

TOTAL ..... \$ 5,536

Equipment (total) ..... \$ 586

GRAND TOTAL ..... \$116,577

NORTH DAKOTA STATE LIBRARY  
Expenditures by Program 7-1-79 to 6-30-81

<u>PROGRAM</u>	<u>BIENNIAL TOTAL</u>
<u>#710 - Statewide Service</u>	
Salaries & Wages (total) .....	\$383,045
Fees & Services	
Travel .....	15,514
Utilities .....	12,673
Rent .....	101,296
Communications .....	29,493
Repairs .....	419
Data Processing .....	6,153
Professional Fees .....	-0-
MINITEX .....	36,916
Insurance .....	-0-
Professional Development .....	3,810
Miscellaneous .....	<u>8,003</u>
TOTAL .....	\$214,277
Supplies & Materials	
Office - Library Supplies .....	5,641
Printing .....	12,400
Books .....	133,292
Audio-visual .....	51,803
Periodicals .....	11,159
Microfilm .....	263
Miscellaneous .....	<u>545</u>
TOTAL .....	\$215,103
Equipment (total) .....	\$ 22,654
GRAND TOTAL .....	\$835,079

NORTH DAKOTA STATE LIBRARY  
Expenditures by Program 7-1-79 to 6-30-81

<u>PROGRAM</u>	<u>BIENNIAL TOTAL</u>
<u>#720 - State Government Service</u>	
Salaries & Wages (total) .....	\$ 101,175
Fees & Services	
Travel .....	670
Utilities .....	1,584
Data Processing .....	<u>9,762</u>
TOTAL .....	\$ 32,925
Supplies & Materials (total) .....	13,621
Equipment (total) .....	<u>118</u>
GRAND TOTAL .....	\$ 147,839

NORTH DAKOTA STATE LIBRARY

Expenditures by Program 7-1-79 to 6-30-81

<u>PROGRAM</u>	<u>BIENNIAL TOTAL</u>
<u>#810 - Federal Administration</u>	
Salaries & Wages (total) .....	\$ 84,632
Fees & Services	
Travel .....	12,503
Rents .....	5,449
Communication .....	21,933
Repairs .....	24
Professional Fees .....	210
Professional Development .....	595
Miscellaneous Fees .....	<u>3,019</u>
TOTAL .....	\$ 43,733
Supplies & Materials	
Office - Library Supplies .....	969
Printing .....	<u>1,910</u>
TOTAL .....	\$ 2,879
Equipment (total) .....	<u>708</u>
GRAND TOTAL .....	\$ 131,952
 <u>#820 - Education &amp; Research</u>	
Salaries & Wages (total) .....	\$ 68,022
Fees & Services	
Travel .....	15,829
Rent .....	4,956
Communications .....	4,354
Research Projects .....	12,300
Professional Fees .....	1,935
Professional Development .....	3,295
Miscellaneous Fees .....	<u>4,559</u>
TOTAL .....	\$ 47,228
Supplies & Materials	
Office - Library Supplies .....	\$ 218
Printing .....	9,537
Books .....	3
Audio-visual .....	<u>919</u>
TOTAL .....	\$ 10,677
Equipment (total) .....	<u>378</u>
GRAND TOTAL .....	\$ 126,305

NORTH DAKOTA STATE LIBRARY  
Expenditures by Program 7-1-79 to 6-30-81

<u>PROGRAM</u>	<u>BIENNIAL TOTAL</u>
 <u>#830 - Blind Service</u>	
Fees & Services	
Blind Services - South Dakota .....	\$ 110,000
Supplies & Materials	
Printing .....	<u>69</u>
GRAND TOTAL .....	\$ 110,069
  <u>#840 - Institutional Programs</u>	
Salaries & Wages (total) .....	\$ 9,845
Fees & Services	
Rent .....	1,758
Miscellaneous .....	<u>114</u>
TOTAL .....	\$ 1,872
Supplies & Materials	
Books .....	\$ 563
Periodicals .....	1,592
Office - Library Supplies .....	-0-
Audio-visual .....	<u>530</u>
TOTAL .....	\$ 2,685
Equipment (total) .....	\$ -0-
Grants (total) .....	<u>\$ 49,992</u>
GRAND TOTAL .....	\$ 64,394

NORTH DAKOTA STATE LIBRARY  
Expenditures by Program 7-1-79 to 6-30-81

<u>PROGRAM</u>	<u>BIENNIAL TOTAL</u>
<u>#850 - Grants-in-Aid</u>	
Salaries & Wages (total) .....	\$ 1,855
Fees & Services (total) .....	357
Supplies & Materials (total) .....	<u>41</u>
GRAND TOTAL .....	\$ 2,253

#860 - State Aid to Libraries

Grants .....	<u>\$1,000,000</u>
GRAND TOTAL .....	\$1,000,000

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